ATTENTION EXHIBITOR
You are being charged for this service
For the handling of merchandise, exhibit material, etc.
(1-Office) (2-Dock/Show site) (3-Exhibitor)

Circle Each Option & Fill Out Completely

EXHIBITOR AS LISTED IN SHOW

SHIPPED FROM CITY/STATE
SHIPPER NAME
CARRIER TRACKING NO.(S)

WAREHOUSE / SHOW SITE
CHECK IN: Time _________ AM / PM Su Mo Tu We Th Fr Sa

DESCRIPTION:
Crated Uncrated Machinery Literature Other:________________

FORKLIFT LABOR:
Start ________________ Finish _________________

CHECKER NO
ITEM WEIGHT

CRATES

CARTONS

CARPETS

CASES/TRUNKS

SKIDS/PALLETS

MISCELLANEOUS

TOTALS WEIGHT PER B/L

ACTUAL RECEIVED PER B/L

EXCEPTIONS, REMARKS, OR OTHER

All shortages, damage or other exceptions must be written on ALL copies of the trucking company's delivery receipt and signed for by the driver before the checker signs the delivery.

IMPORTANT

1. Count the pieces.
2. List the shortages on delivery receipt.
3. Look for damages and list on delivery receipt.

Exceptions, damages, shortages noted at Show Site & Warehouse

This is to certify the above listed items were unloaded and exceptions, if any, are correct.

DRIVER SIGNATURE DATE NAME OF CARRIER

CHECKER SIGNATURE- WAREHOUSE DATE SHOW SITE UNLOADING DATE/TIME

CHECKER SIGNATURE- SHOW SITE DATE PREFERRED CARRIER DRIVER SIGNATURE